



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

January 9, 2012

Lenny Morrison
PO Box 938
Ellensburg, WA 98926

Subject: Determination of Application Completeness
Tomas Conditional Use Permit (CU-11-04)

Dear Mr. Morrison:

The Conditional Use Permit application for the Tomas Conditional Use Permit (CU-11-04) was received November 30, 2011. Your application has been determined complete as of January 9, 2012.

Continued processing of your application will include, but is not limited to, the following actions

1. A Notice of Application will be sent to all adjoining property owners within 500 feet of the subject property, interested persons, and reviewing agencies.
2. Posting of the property by the applicant along each street frontage and publishing of a legal notice. This should have already been completed. You may pick up the Land Use Action poster at the Community Development Services office.
3. Consideration of written comments from reviewing agencies, and from adjacent property owners.
4. Issuing a SEPA environmental threshold determination and notification of a Public Hearing date.

If you have any questions regarding this matter, please call me at (509) 962-7637, or by e-mail to dan.valoff@co.kittitas.wa.us.

Sincerely,

Dan Valoff
Staff Planner